

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on February 15, 2021

The regular meeting of the Octorara Area School Board was held via Zoom due to weather conditions on February 15, 2021.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Fox, called the meeting to order at 7:00 p.m. Other members present were: Ms. Bowman, Mr. Falgiatore, Mr. Ganow, Mr. Hurley, Mr. Koennecker, Mr. Norris, Ms. Yelovich, and Mr. Zimmerman. Also present were Mrs. Hardy, Secretary; Dr. Orner, Superintendent; Mr. Curtis, Business Manager; members of the administrative team; and 35 citizens. Everyone attended the meeting via Zoom.

The minutes of the Work Session of January 11, 2021 and the Regular Meeting of January 18, 2021 were approved on motion of Mr. Ganow, second by Ms. Bowman and approval of all members present.

Under presentations, Ms. Gaido gave a winter and spring athletic update.

There were no information items.

The Treasurer's Report, which can be found at the end of these minutes, was approved on motion of Mr. Koennecker, second by Ms. Bowman and approval of all members present. (Appendix A-2/15/21)

A list of bills for the General Fund totaling \$1,881,577.51; Cafeteria Fund totaling \$11,521.60, Capital Projects totaling \$19,631.12, and Capital Reserve totaling \$0.00 of which are attached to these minutes as Appendix B-2/15/21, were approved and ordered paid on motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present.

There were no visitors' comments for agenda items only.

The following items were approved on motion of Mr. Falgiatore, second by Mr. Ganow and approval of all members present:

The Octorara Board of School Directors approved the following policies, second reading:

- 215 Promotion and Retention*
- 216 Student Records*
- 217 Graduation*
- 218 Student Discipline*
- 218.1 Weapons*
- 218.2 Terroristic Threats v*
- 219 Student Complaint Process*
- 221 Dress and Grooming*
- 223 Use of Motor Vehicles*
- 224 Care of School Property*
- 226 Searches*
- 227 Controlled Substances/Paraphernalia*
- 228 Student Government*
- 229 Student Fundraising*
- 230 Public Performances by Students*
- 231 Social Events, School Life Activities, and Class Trips*

(Appendix C-2/15/21)

The Octorara Board of School Directors approved the following policies, first reading:

- 220 Student Expression/Distribution and Posting of Materials*
- 232 Student Involvement in Decision Making*
- 233 Suspension and Expulsion*
- 234 Pregnant/Parenting/Married Students*
- 235 Student Rights and Responsibilities*
- 235.1 Surveys*
- 236 Student Assistance Program*
- 239 Foreign Exchange Students*
- 246 School Wellness*
- 247 Hazing*
- 249 Bullying/Cyberbullying*
- 250 Student Recruitment*
- 251 Homeless Students*
- 255 Educational Stability for Children in Foster Care*

(Appendix D-2/15/21)

The Octorara Board of School Directors approved the Client Agreement between the Octorara Area School District and SwiftMD for telemedicine services. (Appendix E-2/15/21)

The Octorara Board of School Directors accepted, with regret, the resignation of Mr. Matthew Livingood as assistant football coach at the Octorara Jr./Sr. High School effective January 22, 2021. (Hired for the 2013-2014 school year.)

The Octorara Board of School Directors accepted the resignation of Ms. Elizabeth Hingle as physical education/health instructional assistant at the Octorara Jr./Sr. High School effective February 18, 2021. (Hired September 16, 2019.)

The Octorara Board of School Directors approved Ms. Melanie Schillinger as a long term substitute instructional assistant at the Primary Learning Center effective February 4, 2021 pending completion of employee related documents required by law and the district. Ms. Schillinger's rate will be \$12.65 per hour. (Replacing Emily Creighton who transferred.)

The Octorara Board of School Directors approved the following substitute teacher for the 2020-2021 school year:

Joshua Belford, Health & PE PK-12

The Octorara Board of School Directors approved the following supplemental contracts for the 2020-2021 school year:

| | | | |
|-------------------|--------------------------------------|-------------------|----------|
| Margaret Schaefer | Mentor Jacklyn Matkowski | 1.01 pts @ \$620 | \$626.60 |
| Diane Powers | Mentor Sarah Soden | 4 hours @ \$17.37 | \$69.48 |
| Robert Knecht | 8 th Grade Softball Coach | 4 pts @ \$620 | \$2,480 |

On motion of Mr. Zimmerman, second by Mr. Ganow and approval of all members present the Octorara Board of School Directors approved the Contract for the Transportation of School Pupils with Faithful Transportation, LLC pending completion of review of insurance documents. (Appendix F-2/15/21)

On motion Mr. Ganow, second by Mr. Falgiatore and approval of all members present the Octorara Board of School Directors approved the Octorara Area School District High School Musical Health and Safety Plan. (Appendix G-2/15/21)

On motion of Ms. Bowman, second by Ms. Yelovich and approval of all members present the Octorara Board of School Directors accepted, with regret, the resignation of Ms. Joanna Bowder as Assistant Director of the Summer Literacy and Math Program effective February 3, 2021. (Hired 2009)

On motion of Mr. Ganow, second by Mr. Falgiatore and approval of all members present the Octorara Board of School Directors approved the following changes in salary due to graduate credits earned:

Christian Taylor From M+45(\$77,027) to M+60 (\$79,883) Step 8 to MAX

On motion of Ms. Bowman, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors accepted the Garvey Roark bid of \$801,682 for the Elementary roof work, (Base bid 1 \$728,253 and alternative #1 \$59,788) and the High School roof work, alternative #2 \$13,641.

On motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors accepted, with regret, the resignation of Ms. Lisa Welsh as Director of the Summer Literacy and Math Program effective February 7, 2021. (Hired 2005)

On motion of Ms. Bowman, second by Ms. Yelovich and approval of all members present the Octorara Board of School Directors approved Ms. Ashley Stern and Ms. Lauren Dalyclark as Co-Directors of the 2021 Summer Literacy and Math Program for work completed February 2021-August 2021. Their rate will be \$30.00 per hour. (Replacing Lisa Welsh and Joanna Bowder who resigned.)

On motion of Mr. Ganow, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved Ms. Lisa Welsh and Ms. Joanna Bowder as transition support for the Summer Literacy and Math Program for meeting and planning assistance with the new Co-Directors including four weeks of camp if needed. Their rate will be \$30.00 per hour for approximately 80-100 hours as needed.

Under the Finance Committee Report, Mr. Ganow said the committee discussed the state budget proposal for education funding, Elementary School roof bid results, credit card use for tax payments, cyber/charter school information, District census, Delaware County Health Care Consortium class action lawsuit regarding a prescription that went from \$40 to \$40,000, grant funds for COVID expenses, and the timeline for the budget process..

Under the CCIU Board Representative report, Mr. Norris reported on the meeting held on Wednesday, January 20, 2021.

There were no items of old business.

Under new business, Mr. Norris requested links and resources for parents regarding mental health issues. Dr. Orner said a Mental Health Town Hall will be discussed at the Education Committee Meeting on Monday, February 22.

There were no other items and announcements or visitors' comments for items in general.

Under administrator comments and announcements, Ms. Lease announced all students have the new tablets and they are working great. She said counselors and nurses also put mental health resources on the website as well as get information out to parents and staff.

Mr. Dikun said the tablets have been distributed to in-person learners and remote learners are picking them up throughout the week. He announced the first Heroes lessons are being shared this week.

Mr. Fox asked what is happening to the old iPads. Ms. Lease said we are looking into getting them refurbished for other uses.

Dr. Haller said it is great to have the students back in person. He said he was able to accommodate all those who wanted to return from remote or OVA learning; however, OIS is at capacity for in-person learning at this point. He said last Thursday's three hour delay was successful although one group of students had lunch rather late in the day.

Dr. Tachau announced activities for celebrating Read Across America Day.

Dr. Orner said agenda items for the Education Committee Meeting on February 22 include the School Improvement Plan, school life plans, academic testing, 2021-2022 calendar draft, and the Mental Health Town Hall. She reviewed the Winter Weather Remote Learning Plan that was given to parents this morning.

Under Board comments, Mr. Fox said the Mars Perseverance Rover is scheduled to land on Mars on February 18. Octorara student, Austin Balady, had a part in designing the landing gear.

Mr. Hurley asked if we were still waiting direction from the Chester County Health Department on our next step in moving towards five days a week in-person learning for all students.

Dr. Orner said we are still waiting for the Chester County Health Department and the Department of Health to give further guidance.

Mr. Fox announced the following upcoming meetings:

Executive Session for Personnel and Security– Monday, February 15, 2021 – Following the Regular Meeting in the Jr. High School Multi-Purpose Room/Zoom

Education Committee Meeting – Monday, February 22, 2021 – 6:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Policy Committee Meeting – Monday, March 8, 2021 – 5:30 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Facility Committee Meeting – Monday, March 8, 2021 – 6:30 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Next regularly scheduled Work Session – Monday, March 8, 2021 – 7:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Finance Committee Meeting – Monday, March 15, 2021 – 6:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Next regularly scheduled Board Meeting – Monday, March 15, 2021 – 7:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Education Committee Meeting – Monday, March 22, 2021 – 6:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

There being no further items of business the meeting adjourned at 7:55 p.m. on motion of Mr. Ganow, second by Mr. Zimmerman and approval of all members present.

This Board meeting can be viewed in its entirety at www.youtube.com/user/OctoraraAreaSD.

TREASURER'S REPORT
OCTORARA AREA SCHOOL DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
GENERAL FUND
2020-2021

| | | | |
|---|-----------|----------------|----------------------|
| <u>Cash Balance as of January 1, 2021</u> | | \$ | 2,309,361.62 |
| <u>Receipts Deposited:</u> | | | |
| Revenue - (Tax Receipts, State Transfers) | \$ | 1,337,128.91 | |
| Other Receipts - (Retiree Medical Payments, Misc.) | | 19,147.68 | |
| Checking Account Interest | | 339.42 | |
| Accounts Receivable | | 269,657.67 | |
| Transfer in from Investments | | 1,000,000.00 | 2,626,273.68 |
| Total Available | \$ | | 4,935,635.30 |
| <u>Disbursements:</u> | | | |
| Net Payroll | \$ | 1,026,761.45 | |
| Accounts Payable | | 2,280,270.93 | |
| Transfer to Investments | | - | 3,307,032.38 |
| General Fund Cash as of January 31, 2021 | \$ | | 1,628,602.92 |
| <u>Investments Outstanding</u> | | | |
| Beginning Balance PSDLAF Investment Account | \$ | 9,426,608.39 | |
| Beginning Balance Fulton Money Market | | 22,356,235.04 | |
| Earnings on PSDLAF Investment Account | | 79.90 | |
| Earnings on Fulton Money Market | | 3,444.58 | |
| Net Transfers | | (1,000,000.00) | |
| Total General Fund Cash and Investments as of January 31, 2021 | \$ | | 32,414,970.83 |

For the February 15, 2021 Regular Board Meeting

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors